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**POST DOCTORAL FELLOW PROGRESS REPORT**

**(TO BE SUBMITTED EVERY 6 MONTHS)**

**NAME OF SUPERVISOR :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME OF POST DOCTORAL FELLOW :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROJECT TITLE :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE OF APPOINTMENT :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE OF REPORT :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SCHOOL/CENTRE :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. List of publications in citations-indexed journal (*ISI Web of Science/Scopus*).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication****(author, title, journal, year, volume, pages)** | **First Author**(Tick (√) | **Corresponding****Author**(Tick (√) | **Web of Science (WoS)**(Tick (√) | **Scopus**(Tick (√) | **Journal Quartile**(JCR and not SJR)(Tick (√) | **Proof\***(Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

2. List of publications in non citations-indexed journal.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication****(author, title, journal, year, volume, pages)** | **First Author**(Tick (√) | **Corresponding****Author**(Tick (√) | **Web of Science (WoS)**(Tick (√) | **Scopus**(Tick (√) | **Journal Quartile**(JCR and not SJR)(Tick (√) | **Proof\***(Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

3. List of publications submitted / under review

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication****(author, title, journal, year, volume, pages)** | **First Author**(Tick (√) | **Corresponding****Author**(Tick (√) | **Web of Science (WoS)**(Tick (√) | **Scopus**(Tick (√) | **Journal Quartile**(JCR and not SJR)(Tick (√) | **Proof\***(Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

4. Other publications (e.g. books, chapter in books, proceedings, etc.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication****(author, title, journal, year, volume, pages)** | **First Author**(Tick (√) | **Corresponding****Author**(Tick (√) | **Web of Science (WoS)**(Tick (√) | **Scopus**(Tick (√) | **Journal Quartile**(JCR and not SJR)(Tick (√) | **Proof\***(Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

5. Other research outputs (e.g. products, patent, networking, etc.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication****(author, title, journal, year, volume, pages)** | **First Author**(Tick (√) | **Corresponding****Author**(Tick (√) | **Web of Science (WoS)**(Tick (√) | **Scopus**(Tick (√) | **Journal Quartile**(JCR and not SJR)(Tick (√) | **Proof\***(Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

***Note: Please provide proof of journal quartile (JCR and not SJR) together with publication evidence****.*

Supervisor’s comment on Progress Report:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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|  |
| --- |
| Post Doctoral Fellow’s overall rating for the following: |
|  (a) Diligence |  |  (b) Attendance |  |  |
|  |
|  (c) Interest |  |  (d) Work Quality and Efficiency |  |  |
|  |
|  (e) English Proficiency: |  |  |
|  |
|  (i) Written |  |  (ii) Oral |  |  |
|  |
|  (f) Ability to work |  |  (g) Overall Performance |  |  |
|  Independently |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **A Excellent** |  **B Very Good** |  **C Good** |  **D Satisfactory** |
|  **E Average** |  **F Unsatisfactory** |  **G Poor** |

(Supervisor) Date:

*Signature and Official Stamp*

**Endorsed by Dean/Director:**

(Dean/ Director) Date:

*Signature and Official Stamp*

**Approval by Deputy Vice Chancellor (Research and Innovation):**

(Deputy Vice Chancellor) Date:

*Signature and Official Stamp*