****

**POST DOCTORAL FELLOW PROGRESS REPORT**

**(TO BE SUBMITTED EVERY 6 MONTHS)**

**NAME OF SUPERVISOR :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME OF POST DOCTORAL FELLOW :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROJECT TITLE :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE OF APPOINTMENT :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE OF REPORT :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SCHOOL/CENTRE :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. List of publications in citations-indexed journal (*ISI Web of Science/Scopus*).

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication**  **(author, title, journal, year, volume, pages)** | **First Author**  (Tick (√) | **Corresponding**  **Author**  (Tick (√) | **Web of Science (WoS)**  (Tick (√) | **Scopus**  (Tick (√) | **Journal Quartile**  (JCR and not SJR)  (Tick (√) | | **Proof\***  (Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

2. List of publications in non citations-indexed journal.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication**  **(author, title, journal, year, volume, pages)** | **First Author**  (Tick (√) | **Corresponding**  **Author**  (Tick (√) | **Web of Science (WoS)**  (Tick (√) | **Scopus**  (Tick (√) | **Journal Quartile**  (JCR and not SJR)  (Tick (√) | | **Proof\***  (Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

3. List of publications submitted / under review

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication**  **(author, title, journal, year, volume, pages)** | **First Author**  (Tick (√) | **Corresponding**  **Author**  (Tick (√) | **Web of Science (WoS)**  (Tick (√) | **Scopus**  (Tick (√) | **Journal Quartile**  (JCR and not SJR)  (Tick (√) | | **Proof\***  (Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

4. Other publications (e.g. books, chapter in books, proceedings, etc.)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication**  **(author, title, journal, year, volume, pages)** | **First Author**  (Tick (√) | **Corresponding**  **Author**  (Tick (√) | **Web of Science (WoS)**  (Tick (√) | **Scopus**  (Tick (√) | **Journal Quartile**  (JCR and not SJR)  (Tick (√) | | **Proof\***  (Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

5. Other research outputs (e.g. products, patent, networking, etc.)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Publication**  **(author, title, journal, year, volume, pages)** | **First Author**  (Tick (√) | **Corresponding**  **Author**  (Tick (√) | **Web of Science (WoS)**  (Tick (√) | **Scopus**  (Tick (√) | **Journal Quartile**  (JCR and not SJR)  (Tick (√) | | **Proof\***  (Tick (√) |
| **Q1** | **Q2** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |

***Note: Please provide proof of journal quartile (JCR and not SJR) together with publication evidence****.*

Supervisor’s comment on Progress Report:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Post Doctoral Fellow’s overall rating for the following: | | | | | | |
| (a) Diligence |  | | (b) Attendance |  | |  |
|  | | | | | | |
| (c) Interest |  | | (d) Work Quality and Efficiency |  | |  |
|  | | | | | | |
| (e) English Proficiency: | |  | | |  | |
|  | | | | | | |
| (i) Written |  | | (ii) Oral |  | |  |
|  | | | | | | |
| (f) Ability to work |  | | (g) Overall Performance |  | |  |
| Independently | | |  | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A Excellent** | **B Very Good** | | **C Good** | | **D Satisfactory** |
| **E Average** | | **F Unsatisfactory** | | **G Poor** | |

(Supervisor) Date:

*Signature and Official Stamp*

**Endorsed by Dean/Director:**

(Dean/ Director) Date:

*Signature and Official Stamp*

**Approval by Deputy Vice Chancellor (Research and Innovation):**

(Deputy Vice Chancellor) Date:

*Signature and Official Stamp*